**Appendix E: KPIs**

**KPIs for Worker Participation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/No** | **KPI** | **Target** | **Data Source** | **Frequency of Reporting** |
| 1 | Number of Workplace Safety and Health (WSH) committee meetings held | 12 | Minutes of committee meeting | Annually |
| 2 | Percentage of workers reporting hazards | 100% | Hazard/Risk register | Quarterly |
| 3 | Percentage of workers trained on worker participation procedures | 100% | Training database: training attendance sheets | Annually |
| 4. | Percentage of workers participating in inspection | 100% | Inspection database | Monthly |

**KPIs for Hazard Identification, Assessment and Control**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/No** | **KPI** | **Target** | **Data Source** | **Frequency of Reporting** |
| 1 | Number of inspection by WSH committee | 12 | Minutes of committee meeting and inspection records | Annually |
| 2 | Percentage of corrective actions implemented | 100% | Committee’s recommendation and evaluation/follow-up report | Quarterly |
| 3 | Number of hazards reported | 100% | Hazard/Risk register | Annually |

**KPIs for Emergency Preparedness**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/No** | **KPI** | **Target** | **Data Source** | **Frequency of Reporting** |
| 1. | Number of drills conducted | 2 | Emergency drills database | Annually |
| 2. | Number of trainings completed on emergency response | 100% | Training matrix and training schedule | Quarterly |

**KPI: Key Performance Indicator**